

**IN THE DISTRICT COURT OF OKLAHOMA COUNTY
STATE OF OKLAHOMA**

Oklahoma Department of Securities)	
<i>ex rel.</i> Melanie Hall, Administrator,)	
)	
Plaintiff,)	
)	
v.)	
)	
Premier Global Corporation et al.,)	
)	Case No. CJ-2022-5066
Defendants.)	Judge Don Andrews
)	

PROOF OF CLAIM INSTRUCTIONS

Proof of Claim Instructions
Do not file these instructions with your form.

How to fill out this form

- **Fill in all of the information about the claim as of the date the case was filed.**
- **The Proof of Claim must be typed or legibly printed in ink.**
- **You are signing the Proof of Claim under penalty of perjury. Please read the completed Proof of Claim carefully before signing.**
- **Identify the proper Receivership Entity.** A list of Receivership Entities is contained in Exhibit 1 to these Instructions. A separate proof of claim should be completed for each Receivership Entity.
- **If the claim has been acquired from someone else, then state the identity of the last party** who owned the claim or was the holder of the claim and who transferred it to you before the initial claim was filed.
- In Part 3, para. 7 indicate: (1) the total amount of money you invested with or loaned to any Receivership Entity; (2) the total amount of money you received, if any, as payment by a Receivership Entity on your investment(s) or loan(s); and (3) the total amount you claim is due by Receivership Entity(s) to you. With respect to sums you claim are due to you, please denote whether the money you claim you are owed is principal or interest or both (if both, please state separately the amount claimed for principal and interest. If you do not know the amount of your claim, please state “Undetermined” on the line provided.
- If you have received payment by any means from any Receivership Defendant, or have received payment from or been credited any amount by any third-party, including credit card transaction reversals or debt forgiveness, you must identify the source and amount of such payments, credits, credit card transaction reversal, or debt forgiveness in Part 3, para. 7. Failure to do so may result in denial of your claim.
- **Attach any supporting documents to this form.** Attach redacted copies of any documents that show that the debt exists, a lien secures the debt, or both. (See the definition of redaction included in these instructions.) **FAILURE TO PROVIDE SUFFICIENT DOCUMENTS OR EVIDENCE SUPPORTING YOUR CLAIM IS GROUND FOR DENYING THE CLAIM.**
- Also attach redacted copies of any documents that show perfection of any security interest or any assignments or transfers of the debt.
- **Do not attach original documents because attachments may be destroyed after scanning.**
- **Leave out or redact confidential information both in the claim and in the attached documents.**

- **A Proof of Claim form and any attached documents must show only the last 4 digits of any social security number, individual’s tax identification number, or financial account number, and only the year of any person’s date of birth.**
- **For a minor child, fill in only the child’s initials and the full name and address of the child’s parent or guardian.** For example, write A.B., a minor child (John Doe, parent, 123 Main St., City, State).
- If you need additional space to fully answer any questions, please do so on separate sheets of paper and attach them to your Proof of Claim. Any such separate sheet of paper should be labeled with the corresponding section of the Proof of Claim for which it provides information.

How to submit this form

- Submit your proof of claim and supporting documentation either
 - (i) through the electronic claims portal located <https://cases.stretto.com/premierglobal/> / You will need this password to submit claim form electronically.
E-CLAIM PASSWORD _____
If you submit electronically, do not also mail your claim form.
 - (ii): Premier Global Corporation et al., Claims Processing, c/o Stretto, 410 Exchange, Suite 100, Irvine, CA 92602.
- Electronic Mail or Facsimiles of Proofs of Claim and supporting documentation will not be accepted.
- **Tardily filed claims may not be allowed or may be subordinated to timely filed claims.** If your claim is filed by after the proof of claim bar date, you should submit with your claim an explanation why you did not file a Proof of Claim in the time allowed. You may also petition the Court for permission to file out of time.
- If you have any questions about the Proof of Claim procedure or require confirmation that you claims has been received, you may call Stretto at (855) 479-4231 and/or email Stretto at PremierGlobalInfo@stretto.com and/or enclose a stamped self-addressed envelope and a copy of the proof of claim.
- **Neither the Receiver, nor the Receiver’s staff or professionals can provide you legal advice with respect to the claim.**

Proof of Claim Instructions

Do not file these instructions with your form.

Understand the terms used in this form

Claim: A claimant's right to receive payment for a debt, investment or obligation that the debtor owed on **October 31, 2022**. A claim may be secured or unsecured.

Claimant: A person, corporation, or other entity to whom a receivership entity owes a debt that was incurred on or before October 31, 2022.

Evidence of perfection: Evidence of perfection of a security interest may include documents showing that a security interest has been filed or recorded, such as a mortgage, lien, certificate of title, or financing statement.

Information that is entitled to privacy: A Proof of Claim form and any attached documents must show only the last 4 digits of any social security number, an individual's tax identification number, or a financial account number, only the initials of a minor's name, and only the year of any person's date of birth. If a claim is based on delivering health care goods or services, limit the disclosure of the goods or services to avoid embarrassment or disclosure of confidential health care information. You may later be required to give more information if the trustee or someone else in interest objects to the claim.

Proof of claim: A form that shows the amounts that a Receivership Entity owes to a claimant as of October 31, 2022.

Receivership Entity: One of the entities following entities:

- Premier Global Corporation f/k/a Premier Construction Services, Inc.
- Premier Factoring Group, LLC
- Premier Factoring, LLC
- PF-2, LLC
- PF-3, LLC
- PF-4, LLC
- PF-5, LLC
- PF-6, LLC
- PF-7, LLC
- KCI Business Services, LLC
- Steve Jonathan Parish
- DDI Advisory Group, LLC
- Richard Dale Dean

Redaction of information: Masking, editing out, or deleting certain information to protect privacy. Filers must redact or leave out information entitled to privacy on the Proof of Claim form and any attached documents.

Secured claim: A claim backed by a lien on particular property of the Receivership Entity. A claim is secured to the extent that a claimant has the right to be paid from the property before other claimants are paid. The amount of a secured claim usually cannot be more than the value of the particular property on which the claimant has a lien. Any amount owed to a claimant that is more than the value of the property normally may be an unsecured claim.

Examples of liens on property include a mortgage on real estate or a security interest in a car. A lien may be voluntarily granted by a Receivership Entity or may be obtained through a court proceeding. In some states, a court judgment may be a lien.

Unsecured claim: A claim that does not meet the requirements of a secured claim. A claim may be unsecured in part to the extent that the amount of the claim is more than the value of the property on which a claimant has a lien.

Offers to purchase a claim

Certain entities purchase claims for an amount that is less than the face value of the claims. These entities may contact claimants offering to purchase their claims. Some written communications from these entities may easily be confused with official court documentation or communications from the debtor. These entities do not represent the court, the Receiver, or the Receivership Entities. A claimant has no obligation to sell its claim.